

LALITHA PERUVAMBA

Ms. Peruvamba is the Office Manager at T. F. Merrick Co., Inc., since November 1993. She works actively with clients, vendors and tenants with respect to property management, and helps Thomas and Lindsie Merrick as needed to structure brokerage transactions. She keeps herself apprised of industry and general business climate to offer meaningful suggestions for implementation in all new and modified transactions.

EDUCATION

- Masters (MBA) from Hofstra University, Hempstead, NY, with emphasis in Business Computer Information Systems
- Masters (MA) from Tata Institute of Social Sciences, Mumbai, India, with specialization in Personnel Management, Organizational Behavior and Labor Relations
- Baccalaureate (BA) in Accounting, Commerce, & Economics from Avinashilingam University in Coimbatore, India

WORK EXPERIENCE

- Office Manager, T. F. Merrick Co., Inc. Nov 1993 - Present
- Customer Relations, Micro Publication Systems, Carson, California – dealing with customer requests of records storage and retrieval, and accounts payable, for a period of +/- 2 years
- Office Manager, American City Properties, Norwalk, California – office operations and management of a 200,000+ square foot retail center
- Intern, Sandoz Pharmaceuticals, India – worked in the Human Resources Department as intern

COMMUNITY SERVICE

- Volunteer Yoga Instructor for Children and Adults
- Volunteer Teacher at Hindu Sunday School, Tustin, California, since 15+ years

- Volunteer in Boy Scout Troop 394, Cerritos, California, for 10 years
- Served as PTA President and Committee Member for 6 years at Whitney High School, Cerritos, CA and 2 years at Gonsalves Elementary School, Cerritos, CA.

CONTACT: lali@fmerrickcompanyinc.com